

Suspect Identification

- Race
 - Sex
 - Approximate Age
 - Height
 - Weight
 - Hair/Style
 - Eyes/glasses
 - Complexion
 - Visible Scars, Marks, Tattoos
 - Shirt/jacket type and color
 - Pants/Shorts type and color
 - Shoes, Boots, Sneakers
 - Weapon
 - Mask, Hood, Bandanna
 - Beard, Moustache style
 - Speech Characteristics
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- Labels for the suspect diagram include: Height, Hair Color-Cut, Complexion, Speech Characteristics (Accent, Lisp, etc.), Shirt, Visible Scars, Marks, Tattoos, Nationality if known, Weapon Type, Trousers, Shoes, Coat or Jacket, Age, Weight, Eyes - Eyeglasses, Beard, Moustache, Sideburns, and Coat or Jacket.

Procedures for Reporting a Crime to the Sheriff's Office

When reporting a crime or incident, be prepared to stay on the line with the communications officer. Make sure you are in a safe place.

You will need to give the following information to the communications officer:

- Your name, address and phone number you are calling from.
- The type of crime or incident you are reporting.
- The location of the crime, incident, and suspect. Be specific as possible.
- Description of the suspect(s), how many, and if they were armed.
- Description of the vehicle.
- Direction of travel.

The more information you give will aid responding deputies. This will allow supervisors to decide whether additional units or specialized teams are needed.



The mission of the Palm Beach County Sheriff's Office Crime Prevention Unit is to help reduce crime in business and residential communities by working together in partnership and through various proactive strategies, techniques, and programs.

EMERGENCY - DIAL 911

Non-Emergency Numbers:

South County (561) 995-2800
 North County (561) 688-3000
 West County (561) 996-1670

For more information contact the Palm Beach County Sheriff's Office Crime Prevention Unit
 1937 N Military Trail, Suite-Q
 West Palm Beach, Florida 33409
 (561) 688-3970

Email: CrimePrevention@pbsso.org



How To Report CRIME



The following information will assist citizens and the Sheriff's Office when a crime is reported.

Palm Beach County Sheriff's Office

Ric L. Bradshaw, Sheriff

Non-Emergency Call: (561) 688-3400

Emergency Call: 9-1-1

If you've been the victim of a crime it's really important to report it. We know that sometimes it's not easy to decide to come forward. But if no one reports a crime, the criminal is free to commit more crime, damaging communities and individuals.

HOW TO REPORT A CRIME

To report a crime that is **non emergency** call (561) 688-3400. This number puts you in direct contact with a communications officer.

To report a crime that is an emergency or is in progress dial 9-1-1

Sometimes, citizens may not report crime for fear of retaliation by the suspect. However, you can remain anonymous by reporting a crime through Crime Stoppers.

There are two ways to report a crime through Crime Stoppers:

1. To report a crime with an anonymous on line form, go to www.crimestopperspbcc.com/main/report-a-crime/
2. Call Crime Stoppers Tips line at: 1-800-458-Tips (8477)



When Should I Call 9-1-1?

- When you see smoke or fire.
- When someone's life and/or property is in immediate danger.
- When a crime is being committed.
- When rescue or emergency medical assistance is needed.
- When you are not sure, call and let trained personnel decide the appropriate response.

Terminology When Reporting Crime

Burglary – Breaking and entering of a residence, business, vehicle, or other structure.

Robbery – There are two types of robbery, armed and strong armed robbery.

1. **Armed Robbery** is the taking of property while a person is being threatened with a weapon (gun, knife etc.)
2. **Strong Armed Robbery** is the use of physical force to take property (purse snatch, etc.) – a weapon is not used in this case.

Theft/Larceny – This is the taking of property without force or forced entry (theft of a bicycle, theft of items left out in the open, etc.).

Vandalism/Criminal Mischief – This is when a person willfully and maliciously damages personal property belonging to another.

Assault – An intentional, unlawful threat by word or act to do violence to a person with the ability to do so.

Battery – The physical touching of a person against their will without the use of a weapon. If a person uses a weapon or the person being battered is the victim of great bodily harm, permanently disabled, or permanently disfigured it is then classified as an Aggravated Battery.

Gang Activity – The members of this group of individuals commit crimes in all areas. The members usually wear certain colored clothing, use hand signals as a means of communication, and use graffiti to mark their territory which is usually the symbol of the gang.

When reporting a crime there is information that you will need to remember that will aid in the arrest of a criminal. Train yourself to notice the following.

Vehicle Identification

- Make
- Model
- Color
- Body style – Two door, Four door, Van, Pickup Truck, SUV, Station Wagon, Convertible, Full Size, Mid-size, 4X4, Sports Model, etc.
- Year – Try to give an approximate year for example: newer model 2007 – 2010, mid 1990's, older model 1990 or older.
- License Tag – Specifically the letters and numbers, State, Color, Design, as well as personalized with words.
- Characteristics – Unusual markings, Body damage, Window Tinting, Decals, Bumper stickers, Tires and Wheels, Loud exhaust.
- Direction of Travel.

Identifying Abandoned or Stolen Vehicles

- Windows broken.
- Steering column damaged or what is commonly known as punched.
- Ignition switch damaged.
- Vehicle left running with no one around it.
- Keys left in the ignition.
- Parts missing from the vehicle.
- License tag missing.
- Fresh damage to the vehicle.
- Bullet holes in the body of the vehicle.

Remember, do not confront people, that is the law enforcement officer's job.