

**COMMISSION ON ACCREDITATION FOR CORRECTIONS**  
**STANDARDS COMPLIANCE REACCREDITATION AUDIT**

Palm Beach County Sheriff Office  
Palm Beach County West Detention Facility  
Belle Glade, Florida

November 17-21, 2014

**VISITING COMMITTEE MEMBERS**

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**A. Introduction**

The audit of the Palm Beach County Sheriff’s Office West Detention Center operates under the command of Cpt. Ruby Starks and Capt. Tammy Bussey is located at 38811 Wheeler Way, Belle Glade, Florida 33430. The facility is located near the edge of the Everglades, approximately 45 miles west of the City of West Palm Beach in Belle Glade, Florida.

In the summer of 2010 the West Detention Center closed all of inmate housing units due to the jail expansion project. On April 9, 2011 the West Detention Center completed the new construction and annexation of additional buildings.

The audit of the West facility was conducted on November 19-21, 2014 by Peggy J. Bailey, Chair, David Peek, Meek and Randy Cross, Member

**B. Facility Demographics**

Rated Capacity:	998
Actual Population:	586
Average Daily Population for the last 12 months:	586
Average Length of Stay:	24 days
Security/Custody Level:	Minimum, Medium, Maximum
Age Range of Offenders:	18 - 60
Gender:	Male and Female
Full-Time Staff:	186
(3) Administrative, (26) Support, (number) Program, (157) Security,	

**C. Facility Description**

The West Detention Center is located in Belle Glade, Florida in the western part of Palm Beach County. The West Detention Center was reopened in 2011 using two pods from the original facility which was constructed in the 1980’s.

The new units were built on the direct supervision model and were well integrated with the units that were held over from the original facility. Food service, administration, laundry, and other common services are all part of this new construction.

The Sheriff’s Office utilizes space in the facility for activities.

Palm Beach West and the Main Facilities are somewhat unique in the fact that they function in many ways as a single entity. Policies and Procedures are somewhat identical and they share the same contracted services. Security and administrative staff share the same values and dedication to the mission of the agency.

The mission of the Palm Beach County Sheriff's Office Department of Corrections is to provide a safe and secure environment for our staff and inmates by ensuring the maintenance of order within our facilities at all times.

The functions of the Department directly support our community and the citizens of Palm Beach County through providing safe, effective and efficient correctional services with the goal of successful and productive offender reentry into society.

**D. Pre-Audit Meeting**

The team met on Nov.16, 2014 in Palm Beach at the Cheese Cake Factory to discuss the information provided by the Association staff and the officials from Palm Beach County Sheriff's Office

The chairperson divided standards into the following groups:

Standards # 5C-01 to 7G-01 to Peggy J. Bailey

Standards # 1A-01 to 3A-02 to David Peek

Standards # 4A-01 to 5B-18 to Randy Cross

**E. The Audit Process**

1. Transportation

The team was transported to and from the facility each day by Accreditation Inspector Teresa Edwards.

2. Entrance Interview

The audit team proceeded to the administrative conference room to meet with Captain Don Ross. The team expressed the appreciation of the Association for the opportunity to be involved with West Palm Beach County in the accreditation process on November 17<sup>th</sup> in the formal entrance meeting. attendant names are on the report for the main facility.

The audit schedule was discussed and the tour proceeded as planned.

3. Facility Tour

The team toured the entire facility from 10: a.m. to 1:00p.m.

The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Inspector T. Edwards  
Inspector Johnasz  
Capt. Don Ross  
Sgt. Altemari

4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the facility. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

During our tour the team visited all departments and areas and met staff assigned.

**Security**

WDC is a single story direct supervision facility that underwent extensive renovation in 2011. The secure perimeter is formed by 12-foot chain link fencing topped with barbed wire and razor ribbon. Law enforcement officers delivering inmates to WDC utilize a sally port to reach the inmate intake area, and a larger sally port allows delivery trucks to securely enter the perimeter and reach the loading dock. CCTV cameras around the perimeter are monitored in the Central Control Room, and the entire perimeter is illuminated at night.

All sally port gates are operated from the Central Control room, and delivery vehicles entering the perimeter are searched in the delivery sally port.

Intake

The intake and booking area at WDC has separate entrances for male and female inmates. Whenever a law enforcement officer delivers an inmate into the intake sally port, a nurse responds to the transport vehicle and performs an Ebola screening. If no further assessment is indicated, the inmate is taken inside through the appropriate entrance.

The arresting/delivering officer is responsible for inventorying an arrestee's personal property and sealing the property in a tamper resistant property bag. The sealed bag is then held by WDC staff and returned to the inmate unopened when he/she is released from custody.

The intake area at WDC is equipped with a rapid ID fingerprint system that allows deputies to immediately verify the identity of any person who has previously been arrested in the State of Florida. In addition, newly arriving inmates are scanned with a full body scanner like those used in most airports. The

availability of this technology makes it nearly impossible for an inmate to hide his/her true identity and/or introduce contraband. A color-coded identification band is placed around each inmate's wrist and must be worn until he/she is released from custody. Numerous holding cells are available for male and female inmates.

The design of the intake area allows deputies to process inmates in a systematic and efficient manner. If an inmate is not released on bond, he/she is required to shower and dress in a clean uniform. A pass-through window allows inmates to shower and exchange clothing from the same area. Inmates are also issued slip-on shoes, bedding, and personal hygiene items. Personal clothes taken from an inmate and any sealed property bag(s) received from the arresting officer are stored in the WDC property room. Personal shoes are wrapped prior to storage in order to control odors. Inmates are initially housed in an orientation dormitory pending security classification and completion of the orientation process. Upon completion, inmates are moved to general population.

WDC deputies wear an issued uniform, and every employee must wear an issued photo ID badge. Each inmate is required to wear an issued uniform and color coded identification wristband.

The Central Control Room is strategically located adjacent to a security vestibule that is operated from the room. Access to the control room is highly restricted, and a port allows passage of items to/from the room without opening the door. The control room is manned by two or three deputies, depending on activity.

A computerized control panel allows post deputies in the control room to operate all electronic doors and gates. Security doors within inmate housing units are typically operated from local control centers adjacent to the units. If necessary, however, deputies in the central room can take over control from any other center.

A touch screen CCTV system allows the post deputies in central control to view a plethora of camera images from all areas of the facility, and an intercom system provides two-way voice-communication. All deputies carry a portable radio that allows them to communicate with the control room and each other.

### **Environmental Conditions**

Janitorial and housekeeping tasks at WDC are primarily performed by inmates; their work is conducted, supervised, and inspected in accordance with an established housekeeping plan. Inmates are provided with adequate cleaning supplies and equipment, with sufficient controls in place to ensure accountability. All living areas in the facility were clean and orderly at the time of the visiting committee's tour. Local businesses provide pest control and waste disposal services.

## **Sanitation**

Inmates are provided with adequate cleaning supplies and equipment, with sufficient controls in place to ensure accountability. All living areas in the facility were clean and orderly at the time of the visiting committee's tour. Local businesses provide pest control and waste disposal services.

## **Fire Safety**

Staff members at WDC have established comprehensive plans for potentially disruptive events resulting from fire, hurricane, bomb threat, escape, riot or disturbance, hostage taking, adverse job action, hunger strike, etc. Copies of these plans are maintained in appropriate areas, and monthly emergency drills are conducted on each shift.

WDC is equipped throughout with a fire alarm and suppression (sprinkler) system; these systems and facility elevators are tested quarterly. A range/hood extinguishing system is installed in the kitchen. Fire extinguishers are accessible in all areas, and each extinguisher has a tag attached indicating that required inspections have been performed. Automatic external defibrillators, emergency air packs, and handheld lights are strategically located throughout the facility. Weekly safety inspections are conducted by a designated staff member.

Clearly marked fire hydrants and standpipes are located in conspicuous outdoor locations. Local fire protection services are provided by Palm Beach County Fire-Rescue, and fire officials, also perform a comprehensive annual inspection of the facility.

The building is connected to an emergency generator and equipped with emergency lighting. All facility doors are numbered, and doors leading outside are properly marked with exit signs. Evacuation diagrams are prominently posted in every area. Smoking is prohibited at WDC, and flame resistant furnishings and waste containers were observed in all housing units.

## **Food Service**

Food services are provided through the Trinity Food Services Group at both the main and west facility. Food was found to be stored properly and the kitchen was clean and orderly.

Palm Beach County West utilizes the same menu as the Main facility. The cooler, freezer and dry goods storage temperatures were within limits and documented well. The dishwasher temperatures were within the appropriate ranges and recorded as well. Food is prepared by inmate workers under the supervision of staff and delivered to the housing units in insulated trays and carts. The audit team sampled a lunch tray and found no issues.

Kitchen utensils are stored on a shadow board within a locked cabinet in the food service area. A logbook entry is required whenever a kitchen implement is removed from or returned to the cabinet. An inventory is posted in all areas where brooms, mops, and other janitorial items are stored.

### **Medical Care**

The medical department is staffed 24-hours a day, seven days a week by Armor Correctional Health Services. Staff is scheduled by 12 hour shifts. Supervisory medical staff includes a Health Services Administrator/RN and a Director of Nursing. Other staff includes 14 RNs, 19 LPNs, 3CNAs and 1 Administrative Assistant. The Medical Director is responsible for this facility and Palm Beach Main facility. A physician is on-site two days a week. A nurse practitioner is on-site four days a week. Providers for both facilities share on-call responsibilities on a rotational schedule for both facilities. Other shared staff is the Infection Control Nurse, Clinical Educator, Discharge Planner, Pharmacy Tech Coordinator, Dentist, Dental Assistant and mental health staff. Medical records were converted to electronic files in February, 2014.

A co pay is charged for health care visits initiated by the inmate. The fees are \$5.00 for nurse visits, \$10.00 for doctor visits, \$7.00 per medication prescribed and \$10.00 for dental visits.

The physical layout of the medical department includes a pharmacy, six exam rooms, dental suite, medical records room and five offices. There is a control room which allows the officer assigned to the unit to have a visual to the clinic area and the infirmary. There is a ten-bed infirmary, with two rooms that are negative pressure. There is also a safe cell. Rooms in this area are also used for detox patients. The nurses' station provides a visual to all rooms. There are two EKG machines in the medical clinic. During the audit the infirmary had two females with disabilities housed there. All areas of medical had a high level of sanitation and were well organized.

Medical staff responds to medical emergencies within a four-minute response time and responds to any emergency situation in the housing areas. Offenders needing emergency services or inpatient admission are transported to the Wellington Regional Medical Center, 30 minutes from the facility. Lakeside Hospital, next to the facility, is used for acute emergencies. Once stabilized, the patient is transferred to Wellington. Ambulance services for emergent transports have response time of about four minutes.

There are 13 AED's located throughout the facility and all staff are trained on their use. First aid kits are located in the kitchen and laundry area, and are checked and restocked monthly. An emergency jump bag is kept on a stretcher along with an AED and oxygen tank in preparation for responding to medical

emergencies. The jump bag is well stocked, inventoried daily and the AED is checked daily.

Initial health care screenings are completed in the intake area by a nurse for inmates coming off the street. Prior to admission all arrestees are screened for Ebola per CDC protocol.

Inmates who come from Palm Main Detention Center usually have had their History and Physicals and PPD's completed at that facility. Their medical records are reviewed upon arrival and history and physicals and PPD's are completed if needed.

Medications are ordered from Maxor of Tennessee and are received within 24 hours. A local pharmacy is used as a back-up. Over-the-counter medications are available through the commissary. The pharmacy is well secured and entry requires an ID access card along with a thumb print verification. Medication are prepared in the pharmacy and then delivered to the housing units. Narcotics were properly secured and counts were accurate. All sharps and instruments counts were accurate with proper documentation. Sharps, needles and syringes were well secured in a locked cabinet in the pharmacy. There was proper tracking of these items as was evident by perpetual inventories.

Inhalers, topical ointments and eye drops are prescribed keep-on-person. Inmates leaving the facility are given a prescription for a three-day supply of their medications and inmates on psychiatric medications are prescribed a seven-day supply or up to a month if they cannot not get an immediate follow-up appointment in their community. A Discharge Planner assists inmates with their medications and follow-up appointments to ensure continuity of care.

The medical unit averages 700 sick call requests each month. Nurses pick up sick call requests forms from inmates in their housing areas during medication passes. Nurses triage the sick call requests seven days a week. If an inmate is referred to a provider, they are seen immediately for emergent needs or within five days if non-emergent.

Chronic care clinics are held Monday through Friday. There were 230 patients being followed in chronic care. Chronic patients are seen by a provider every 90 days and labs are routinely ordered. Patient education is offered at all scheduled chronic care visits.

Inmates diagnosed with infectious diseases are monitored. An Infection Control Nurse tracks infectious diseases, maintains statistics and coordinates with local Health Department. There is ongoing patient education for HIV patients. All inmates receive education on communicable diseases by videos shown daily in the housing areas.



There is an outside contract for processing lab specimens. A courier picks up specimens Monday thru Friday and is available for stat pick-ups as needed. Results are received within 24 hours.

There is a contract with Medigreen Inc. for the disposal of hazardous medical waste which is secured in the Quartermaster Area. Medical waste is picked up twice weekly.

X-ray services are provided on-site twice a week, or as needed by an outside contractor. X-rays are read and faxed results received in less than 24 hours. Inmates who refuse PPD's are given chest X-rays. An eyeglass clinic is conducted by a medical assistant from the Main facility twice a week. A \$5.00 co-pay is charged for the visit and a \$10.00 charge for reading glasses. Reading glasses can also be purchased through the commissary. Inmates with nearsightedness are referred to a local ophthalmologist.

Dental services are provided one day a week. Dental staff consists of a Dentist and a dental assistant, both employed by Armor Correctional Health Services. Initial dental screenings are completed at intake by nursing staff

The dental area includes a dental lab and an exam room with two dental chairs. Dental staff sees an average of 55 patients each month. Dental services provided include temporary fillings, extractions, pain control and infection control. Patients requiring more extensive surgery are referred to a local oral surgeon. Annual dental exams are performed after inmates have been assigned to the facility for one year. Dental cleaning is scheduled upon request after one year of incarceration. Sterilization procedures were sound with proper documentation and tracking of instruments. The process is monitored using the Attest method. Random sharps, needle and instrument counts were accurate and logs were complete with proper signatures. Dosimeter readings are done monthly. The dental areas were neat, clean and orderly with ample space.

There were 69 inmates prescribed psychotropic and were followed by the health staff. This number of inmates is a smaller percentage than normally found at a facility of this population and is accomplished by providing on-going therapy. Mental health staff from the main facility comes to this facility as needed. The Psychiatrist visits the facility every Friday and is on-call daily for medication management. Patients with acute conditions are not housed at this facility.

Outcomes measures were reviewed and results appeared to be consistent with a facility of this population

### **Recreation**

Inmates are allowed at least one hour outdoor recreation each day in sufficient space. Indoor recreation consists of board and table games.

### **Religious Programming**

Palm Beach County West has full time chaplains along with volunteers of over 300 of all faith within the community. Sufficient space is available to accommodate the programs available.

### **Offender Work Programs**

Sentenced inmates are required to work within the facility when jobs are at the time of this audit the facility did not meet this standard because there were sentenced female inmates not assigned a work detail due to no assignments available doing general maintenance, in the kitchen, laundry or facility maintenance.

### **Academic and Vocational Education**

Palm Beach County West Detention offers a GED program, The “Another Way” Program which is an intensive drug education program and a re-entry program.

### **Social Services**

Counseling services are offered through Mental Health after being accessed through the medical department. If there is a crisis situation inmates would be moved to the main facility for mental health services. Religious volunteers are present at the facility on as regular basis.

### **Visitation**

Inmate visitation at WDC is accomplished via live video feeds from off-site public visitation centers, thereby eliminating the need for visitors to be at the facility. The main entrance is adjacent to the parking lot and serves as the point of entry for employees and official visitors; the entrance leads to a large lobby that is manned by a deputy.

There are provisions for attorney visits on site by video as well.

### **Library Services**

Palm Beach County West has a full time librarian who provides services by book carts to the housing units. Inmates are allowed to check out and return books on a weekly basis. There is also law library services provided. Staff research and print the requested materials from the inmates and then sends it to the inmates via internal mail.

## **Laundry**

The labor is provided by inmates supervised by staff. The laundry area was clean and very well maintained.

## **F. Examination of Records**

Following the facility tour, the team proceeded to the (name of room) to review the accreditation files and evaluate compliance levels of the policies and procedures. The facility has (number) notices of non-compliance with local, state, or federal laws or regulations.

### **1. Litigation**

Over the last three years, the facility had no consent decrees, class action lawsuits or adverse judgments.

### **2. Significant Incidents/Outcome Measures**

After the team reviewed the Significant Incidents and Outcome Measures we found them to be normal and consistent with no negative issues for a facility of this size.

### **3. Departmental Visits**

During the tour and subsequent visits the team met with staff from all the departments.

### **4. Shifts**

A visiting committee member must be present at some time in the facility on all three shifts.

#### **a. Day Shift**

The team was present at the facility during the day shift from 08:00 a.m. to 4:00 p.m.

#### **b. Evening Shift**

The team met during pre-staff briefing with all staff assigned at 3:40 p.m. The team was present at the facility during the evening shift from 3:40 to 5:30p.m. .

#### **c. Night Shift**

The team was present at the facility during the night shift from 7:00 a.m. to 8:00 a.m.

5. Status of Previously Non-compliant Standards/Plans of Action

The team reviewed the status of standards previously found non-compliant, which there were no non-compliant standards from the previous audit.

**G. Interviews**

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The team met with over 50 inmates during the tour and re-visits. There were no complaints other than not being able to work within the facility.

There were no concerns raised about personal safety or fairness of treatment.

2. Staff Interviews

All the staff interviewed during the tour and revisits were professional and willing to talk to the auditors. Most staff had more than 10-15 years with the department and had a lot of pride in their jobs. No staff member we encountered expressed dissatisfaction with the department.

**H. Exit Discussion**

The exit interview was held at 12:00 in the administrative conference room with Major Waldrop and Major Kniesley and Senior Command Staff in attendance.

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

COMMISSION ON ACCREDITATION FOR CORRECTIONS  
AND THE  
AMERICAN CORRECTIONAL ASSOCIATION

**COMPLIANCE TALLY**

<b>Manual Type</b>	Adult Local Detention Facilities 4 <sup>th</sup> Edition	
<b>Supplement</b>	2012 Standards Supplement	
<b>Facility/Program</b>	Palm Beach County West Detention Facility Palm Beach County Sheriff Office	
<b>Audit Dates</b>	November 19-21,2014	
<b>Auditor(s)</b>	Peggy J. Bailey, Chairperson David Peek, Member Randy Cross, Member	
	<b>MANDATORY</b>	<b>NON-MANDATORY</b>
Number of Standards in Manual	60	325
Number Not Applicable	0	23
Number Applicable	60	302
Number Non-Compliance	0	1
Number in Compliance	60	301
Percentage (%) of Compliance	100%	99.6%
<ul style="list-style-type: none"> <li>● Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable</li> <li>● Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance</li> <li>● Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance</li> </ul>		

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November 17-21, 2014

Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

**Standard # 4-ALDF-5C-07**

THE FACILITY USES A COORDINATED STAFF APPROACH TO DELIVER TREATMENT SERVICES. THIS APPROACH TO SERVICE DELIVERY IS DOCUMENTED IN TREATMENT PLANNING CONFERENCES AND IN INDIVIDUAL TREATMENT FILES.

FINDINGS:

According to Policy, State Statue, Inmate rule book the facility is not meeting this standard due to unavailability of jobs for inmates to work.

**AGENCY RESPONSE**

**AUDITOR'S RESPONSE**

The auditor's response will be placed here. Please state whether or not the plan of action, waiver, or request for discretionary compliance is acceptable or not, and provide a few sentences as to why you support it or do not support it.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

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Belle Glade, Florida

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Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

**Standard # 4-ADLF-1A-06**

THE FACILITY CONFORMS TO APPLICABLE FEDERAL, STATE, AND LOCAL BUILDING CODES. (RENOVATION, ADDITIONS, NEW CONSTRUCTION ONLY)

FINDINGS:

New construction only

**Standard # 4- ADLF-1A-16**

ALL INMATE ROOMS/CELLS PROVIDE THE OCCUPANTS WITH ACCESS TO NATURAL LIGHT BY MEANS OF AT LEAST THREE SQUARE FEET OF TRANSPARENT GLAZING, PLUS TWO ADDITIONAL SQUARE FEET OF TRANSPARENT GLAZING PER INMATE IN ROOMS/CELLS WITH THREE OR MORE INMATES. (RENOVATION, ADDITION, NEW CONSTRUCTION ONLY)

FINDINGS:

New construction only

**Standard #4-ALDF-1A-18-1**

NOISE LEVELS IN HOUSING AREAS (IN OTHER WORDS, DAYROOMS WITH ADJACENT CELLS OR DORMS) SHALL NOT EXCEED THE FOLLOWING:

- UNOCCUPIED – 45 DBA (A SCALE), BUILDING SERVICE SYSTEMS SHALL BE ON AND IN NORMAL OPERATING CONDITION. MID-FREQUENCY AVERAGE REVERBERATION TIME (T 60) MUST BE LESS THAN 1.0 SEC.
- 
- OCCUPIED – 70 DBA (A SCALE) FOR A MINIMUM OF 15 SECONDS OF CONTINUOUS AVERAGE MEASUREMENT IN NORMAL OPERATING CONDITIONS.

ALL MONITORING SHALL BE CONDUCTED IN CLOSE PROXIMITY TO THE CORRECTIONAL OFFICER'S POST. IF A CORRECTIONAL OFFICER'S POST IS NOT IDENTIFIED THEN MONITORING SHALL BE CONDUCTED AT A LOCATION CONSIDERED BEST TO MONITOR HOUSING NOISE LEVELS. MEASUREMENTS SHALL BE CONDUCTED A MINIMUM OF ONCE PER ACCREDITATION CYCLE BY A QUALIFIED SOURCE.

FINDINGS:

New construction only

**Standard # 4-ADLF-2A-18**

PHYSICAL PLANT DESIGNS FACILITATE CONTINUOUS PERSONAL CONTACT AND INTERACTION BETWEEN STAFF AND INMATES IN HOUSING UNITS. ALL LIVING AREAS ARE CONSTRUCTED TO FACILITATE CONTINUOUS STAFF OBSERVATION, EXCLUDING ELECTRONIC SURVEILLANCE, OF CELL OR DETENTION ROOM FRONTS AND AREAS SUCH AS DAYROOMS AND RECREATION SPACES. (RENOVATION, ADDITION, NEW CONSTRUCTION ONLY)

FINDINGS:

New construction only

**Standard # 4-ADLF-2A-33**

THE FACILITY SUPPORTS INMATE SEPARATION ACCORDING TO EXISTING LAWS AND REGULATION AND/OR ACCORDING TO THE FACILITY'S CLASSIFICATION PLAN. (ADDITION, NEW CONSTRUCTION)

FINDINGS:



New construction only

**Standard # 4-ADLF-2A-36**

INMATES PARTICIPATING IN WORK OR EDUCATIONAL RELEASE PROGRAMS ARE SEPARATED FROM INMATES IN THE GENERAL POPULATION.

FINDINGS:

All work or education programs are conducted at the main detention center

**Standard # 4-ADLF-2A-38**

IF YOUTHFUL OFFENDERS ARE HOUSED IN THE FACILITY, THEY ARE HOUSED IN A SPECIALIZED UNIT FOR YOUTHFUL OFFENDERS EXCEPT WHEN:

- VIOLENT, PREDATORY YOUTHFUL OFFENDER POSES AN UNDUE RISK OF HARM TO OTHERS WITHIN THE SPECIALIZED UNIT, OR
- A QUALIFIED MEDICAL OR MENTAL-HEALTH SPECIALIST DOCUMENTS THAT THE YOUTHFUL OFFENDER WOULD BENEFIT FROM PLACEMENT OUTSIDE THE UNIT

A WRITTEN STATEMENT IS PREPARED DESCRIBING THE SPECIFIC REASONS FOR HOUSING A YOUTHFUL OFFENDER OUTSIDE THE SPECIALIZED UNIT AND A CASE-MANAGEMENT PLAN SPECIFYING WHAT BEHAVIORS NEED TO BE MODIFIED AND HOW THE YOUTHFUL OFFENDER MAY RETURN TO THE UNIT. THE STATEMENT OF REASONS AND CASE-MANAGEMENT PLAN MUST BE APPROVED BY THE FACILITY ADMINISTRATOR OR HIS/HER DESIGNEE. CASES ARE REVIEWED AT LEAST QUARTERLY BY THE CASE MANAGER, THE ADMINISTRATOR OR HIS OR HER DESIGNEE, AND THE YOUTHFUL OFFENDER TO DETERMINE WHETHER A YOUTHFUL OFFENDER SHOULD BE RETURNED TO THE SPECIALIZED UNIT.

FINDINGS:

There are no youthful offenders housed at the West Detention Center

**Standard # 4-ADLF-2A-39**

DIRECT SUPERVISION IS EMPLOYED IN THE SPECIALIZED UNIT TO ENSURE THE SAFETY AND SECURITY OF YOUTHFUL OFFENDERS.

FINDINGS:

There are no youthful offenders housed at the West Detention Center

**Standard # 4-ADLF-2A-40**

CLASSIFICATION PLANS FOR YOUTHFUL OFFENDERS DETERMINE LEVEL OF RISK AND PROGRAM NEEDS DEVELOPMENTALLY APPROPRIATE FOR ADOLESCENTS.

CLASSIFICATION PLANS INCLUDE CONSIDERATION OF PHYSICAL, MENTAL, SOCIAL, AND EDUCATIONAL MATURITY OF THE YOUTHFUL OFFENDER.

FINDINGS:

There are no youthful offenders housed at the West Detention Center

**Standard # 4-ADLF-2A-41**

ADEQUATE PROGRAM SPACE IS PROVIDED TO MEET THE PHYSICAL, SOCIAL, AND EMOTIONAL NEEDS OF YOUTHFUL OFFENDERS AND ALLOWS FOR THEIR PERSONAL INTERACTIONS AND GROUP ORIENTED ACTIVITIES.

FINDINGS:

There are no youthful offenders housed at the West Detention Center

**Standard #4-ADLF-2A-42**

YOUTHFUL OFFENDERS IN THE SPECIALIZED UNIT FOR YOUTHFUL INMATES HAVE NO MORE THAN INCIDENTAL SIGHT OR SOUND CONTACT WITH ADULT INMATES FROM OUTSIDE THE UNIT IN LIVING, PROGRAM, DINING, OR OTHER COMMON AREAS OF THE FACILITY. ANY OTHER SIGHT OR SOUND CONTACT IS MINIMIZED, BRIEF, AND IN CONFORMANCE WITH APPLICABLE LEGAL REQUIREMENTS.

FINDINGS:

There are no youthful offenders housed at the West Detention Center

**Standard #4-ADLF 2A-43**

PROGRAM PERSONNEL WHO WORK WITH YOUTHFUL OFFENDERS ARE TRAINED IN THE DEVELOPMENTAL, SAFETY, AND OTHER SPECIFIC NEEDS OF YOUTHFUL OFFENDERS. WRITTEN JOB DESCRIPTIONS AND QUALIFICATIONS REQUIRE TRAINING FOR STAFF WHO ARE RESPONSIBLE

FOR PROGRAMMING OF YOUTHFUL OFFENDERS IN THE SPECIALIZED UNIT BEFORE BEING ASSIGNED TO WORK WITH YOUTHFUL OFFENDERS. TRAINING INCLUDES, BUT IS NOT LIMITED TO THE FOLLOWING AREAS:

- ADOLESCENT DEVELOPMENT
- EDUCATIONAL PROGRAMMING
- CULTURAL AWARENESS
- CRISIS PREVENTION AND INTERVENTION
- LEGAL ISSUES
- HOUSING AND PHYSICAL PLANT
- POLICIES AND PROCEDURES
- MANAGEMENT OF, AND PROGRAMMING FOR, SEX OFFENDERS
- SUBSTANCE-ABUSE SERVICES
- COGNITIVE BEHAVIORAL INTERVENTIONS, INCLUDING ANGER MANAGEMENT, SOCIAL-SKILLS TRAINING, PROBLEM SOLVING
- RESISTING PEER PRESSURE
- SUICIDE PREVENTION
- NUTRITION
- MENTAL-HEALTH ISSUES
- GENDER-SPECIFIC ISSUES
- CASE-MANAGEMENT PLANNING AND IMPLEMENTATION

FINDINGS:

There are no youthful offenders housed at the West Detention Center

**Standard # 4-ADLF-4A-14**

WHEN REQUIRED BY STATUTE, FOOD PRODUCTS THAT ARE GROWN OR PRODUCED WITHIN THE SYSTEM ARE INSPECTED AND APPROVED BY THE APPROPRIATE GOVERNMENT AGENCY; THERE IS A DISTRIBUTION SYSTEM THAT ENSURES PROMPT DELIVERY OF FOODSTUFFS TO FACILITY KITCHENS.

FINDINGS:

Palm Beach County West does not grown any food products

**Standard #4-ADLF-4D-04**

THE HEALTH AUTHORITY SHARES WITH THE SUPERINTENDENT OR THE WARDEN INFORMATION REGARDING AN INMATE'S MEDICAL MANAGEMENT. THE CIRCUMSTANCES ARE SPECIFIED WHEN CORRECTIONAL STAFF ARE ADVISED OF AN INMATE'S HEALTH STATUS. ONLY THAT INFORMATION NECESSARY TO PRESERVE THE HEALTH AND

SAFETY OF AN INMATE, OTHER INMATES, VOLUNTEERS, VISITORS, OR THE CORRECTIONAL STAFF IS PROVIDED. INFORMATION PROVIDED TO CORRECTIONAL, CLASSIFICATION STAFF, VOLUNTEERS, AND VISITORS ADDRESSES ONLY THE MEDICAL NEEDS OF THE INMATE AS IT RELATES TO HOUSING, PROGRAM PLACEMENT, SECURITY, AND TRANSPORT.

FINDINGS:

Palm Beach County West provides 24 hour health care

**Standard # 4-ADLF-5A-05**

THERE IS A TREATMENT PHILOSOPHY WITHIN THE CONTEXT OF THE TOTAL CORRECTIONAL SYSTEM AS WELL AS GOALS AND MEASURABLE OBJECTIVES. THESE DOCUMENTS ARE REVIEWED AT LEAST ANNUALLY AND UPDATED AS NEEDED.

FINDINGS:

Palm Beach County West does not operate a Therapeutic Community Treatment Program

**Standard #4-ADLF-5A-06**

THERE IS AN APPROPRIATE RANGE OF PRIMARY TREATMENT SERVICES FOR ALCOHOL AND OTHER SUBSTANCE-ABUSING INMATES THAT INCLUDE, AT A MINIMUM, THE FOLLOWING:

- INMATE DIAGNOSIS
- IDENTIFIED PROBLEM AREAS
- INDIVIDUAL TREATMENT OBJECTIVES
- TREATMENT GOALS
- COUNSELING NEEDS
- DRUG EDUCATION PLAN
- RELAPSE PREVENTION AND MANAGEMENT
- CULTURALLY SENSITIVE TREATMENT OBJECTIVES, AS APPROPRIATE
- THE PROVISION OF SELF-HELP GROUPS AS AN ADJUNCT TO TREATMENT
- PRERELEASE AND TRANSITIONAL SERVICE NEEDS
- COORDINATION EFFORTS WITH COMMUNITY SUPERVISION AND TREATMENT STAFF DURING THE PRERELEASE PHASE TO ENSURE A CONTINUUM OF SUPERVISION AND TREATMENT

FINDINGS:

Palm Beach County West does not operate a Therapeutic Community Treatment Program

**Standard # 4-ADLF-5A-07**

THE FACILITY USES A COORDINATED STAFF APPROACH TO DELIVER TREATMENT SERVICES. THIS APPROACH TO SERVICE DELIVERY IS DOCUMENTED IN TREATMENT PLANNING CONFERENCES AND IN INDIVIDUAL TREATMENT FILES.

FINDINGS:

Palm Beach County West does not operate a Therapeutic Community Treatment Program

**Standard # 4-ADLF-5A-08**

THERE ARE INCENTIVES FOR TARGETED TREATMENT PROGRAMS TO INCREASE AND MAINTAIN THE INMATE'S MOTIVATION FOR TREATMENT.

FINDINGS:

Palm Beach County West does not operate a Therapeutic Community Treatment Program

**Standard # 4-ADLF-5A-10**

IN FACILITIES OFFERING ACADEMIC AND VOCATIONAL TRAINING PROGRAMS, CLASSROOMS ARE DESIGNED IN CONSULTATION WITH SCHOOL AUTHORITIES. (RENOVATION, ADDITION, NEW CONSTRUCTION ONLY)

FINDINGS:

There have not been any renovations, additions or new construction since 2012

**Standard # 4-ADLF-5C-13**

WHERE AN INDUSTRIES PROGRAM EXISTS, ITS ESTABLISHMENT IS AUTHORIZED AND AREAS OF AUTHORITY, RESPONSIBILITY, AND ACCOUNTABILITY ARE DELINEATED.

FINDINGS:

Palm Beach County West Detention does not have an industries program

**Standard # 4-ADLF-5C-14**

THE NUMBER OF INMATES ASSIGNED TO INDUSTRIES OPERATIONS MEETS THE REALISTIC WORKLOAD NEEDS OF EACH OPERATING UNIT.

FINDINGS:

Palm Beach County West Detention does not have an industries program

**Standard # 4-ADLF-5C-15**

THERE IS A COMPREHENSIVE QUALITY CONTROL PROCESS.

FINDINGS:

Palm Beach County West Detention does not have an industries program

**Standard # 4-ADLF-5C-16**

A COST ACCOUNTING SYSTEM FOR EACH INDUSTRIES UNIT IS DESIGNED, IMPLEMENTED, AND MAINTAINED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

FINDINGS:

Palm Beach County West Detention does not have an industries program

**Significant Incident Summary**

This summary is required to be provided to the chair of your audit team upon their arrival. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your regional manager.

Facility: West Detention Center

Year: 2014

		<i>Months</i>											
<i>Incidents</i>		Jan.	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	
<b>Assault: Offenders/ Offenders*</b>	Indicate types (sexual**, physical, etc.)	P-10	P-10	P-9 S-1	P-6	P-8	P-12	P-11	P-9	P-5			
	# With Weapon	0	1	1	0	1	0	1	0	1			
	# Without Weapon	10	9	9	6	7	12	10	9	4			
<b>Assault: Offender/ Staff</b>	Indicate types (sexual**, physical, etc.)	P-3	0	0	0	P-1	0	0	0	P-1			
	# With Weapon	0	0	0	0	0	0	0	0	1			
	# Without Weapon	3	0	0	0	1	0	0	0	0			
<b>Number of Forced Moves Used****</b>	(Cell extraction or other forced relocation of offenders)	0	0	0	0	0	0	0	0	0			
<b>Disturbances****</b>		0	1	2	1	1	3	1	3	1			
<b>Number of Times Chemical Agents Used</b>		2	0	1	2	1	3	2	2	1			
<b>Number of Times Special Reaction Team Used</b>													
<b>Four/Five Point Restraints</b>	Number	0	1	1	0	1	0	0	2	1			
	Indicate type (chair, bed, board, etc.)	0	Chair	Chair	0	Chair	0	0	Chair	Chair			
<b>Offender Medical Referrals as a Result of Injuries Sustained</b>	#'s should reflect incidents on this form, not rec or other source	2	4	2	2	3	0	4	4				
<b>Escapes</b>	# Attempted	0	0	0	0	0	0	0	0	0			
	# Actual	0	0	0	0	0	0	0	0	0			
<b>Substantiated Grievances (resolved in favor of offender)</b>	Reason (medical, food, religious, etc.)			Med				Med					
	Number			1				1					

<b>Deaths</b>	Reason (violent, illness, suicide, natural)												
	Number	0	0	0	0	0	0	0	0	0			

\*Any physical contact that involves two or more offenders  
 \*\*Oral, anal or vaginal copulation involving at least two parties  
 \*\*\*Routine transportation of offenders is not considered "forced"  
 \*\*\*\*Any incident that involves four or more offenders. Includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents





Name of Facility 2014 Palm Beach County Sheriff's Office, West Detention Center

Date 10/1/14

Number of Months Data Collected 8

<b>ALDF Outcome Measure Worksheet</b>				
<b>1A</b>	<b>Outcome Measure</b>	<b>Numerator/Denominator</b>	<b>Value</b>	<b>Calculated O.M</b>
		<b>The community, staff, contractors, volunteers, and inmates are protected from injury and illness caused by the physical environment.</b>		
	(1)	Number of worker compensation claims filed for injuries that resulted from the physical environment in the past 12 months.	30	
	divided by	Average number of Full-Time Equivalent (FTE) staff positions in the past 12 months.	186	.161
	(2)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months.	23	
	divided by	Average daily population in the past 12 months.	602	0.038
	(3)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months.	23	
	divided by	The number of admissions in the past 12 months.	1208	0.019
	(4)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months.	23	
	divided by	The average daily population in the past 12 months.	602	0.038
	(5)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months.	23	
	divided by	The number of admissions in the past 12 months.	1208	0.019
	(6)	Number of sanitation or health code violations identified by external agencies in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(7)	Number of health code violations corrected in the past 12 months.	0	

	divided by	The number of health code violations identified in the past 12 months.	0	0.
	(8)	Number of inmate grievances related to safety or sanitation found in favor of inmates in the past 12 months.	0	
	divided by	The number of inmate's grievances related to safety or sanitation in the past 12 months.	0	0
	(9)	Number of fire code violations corrected in the past 12 months.	0	
	divided by	The number of fire code violations cited by jurisdictional authority in the past 12 months.	0	0
	(10)	Number of inmate injuries resulting from fires requiring medical treatment in a 12-month period.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(11)	Number of inmate injuries (other than by fire) requiring medical treatment in the past 12 months.	21	
	divided by	The average daily population of inmates in the past 12 months.	602	0.034
	(12)	Number of staff injuries resulting from fires requiring medical treatment in the past 12 months.	0	
	divided by	The average daily population of staff in the past 12 months.	602	0
	(13)	Number of staff injuries (other than fire) requiring medical treatment in the past 12 months.	13	
	divided by	The average daily population of staff in the past 12 months.	186	0.069
	(14)	Number of inmate lawsuits related to safety or sanitation found in favor of the inmate in the past 12 months.	0	
	divided by	The number of inmate lawsuits related to safety or sanitation in the past 12 months.	0	0
<b>1B</b>		<b>Vehicles are maintained and operated in a manner that prevents harm to the community, staff, contractors, volunteers, and inmates.</b>		
	(1)	Number of vehicle accidents resulting in property damage in the past 12 months.	1	
	divided by	The average daily population in the past 12 months.	602	0.001
	(2)	Number of vehicle accidents resulting in	0	

		injuries requiring medical treatment for any party in the past 12 months.		
	divided by	The average daily population in the past 12 months.	602	0
	(3)	Amount dollar of damage from vehicle accidents in the past 12 months.	1447.39	
	divided by	The average daily population in the past 12 months.	602	2.404
<b>1C</b>		<b>The number and severity of emergencies are minimized. When emergencies occur, the response minimizes the severity.</b>		
	(1)	Number of emergencies, caused by forces external to the facility, that result in property damage in the past 12 months.	0	
	divided by	The number emergencies.	0	0
	(2)	Number of injuries, caused by forces external to the facility, requiring medical attention that resulted from emergencies in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(3)	Number of times that normal facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(4)	Number of hours that facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months.	0	
	divided by	The number of emergencies caused by forces external to the facility.	0	0
	(5)	Number of emergencies that were not caused by forces external to the facility that resulted in property damage in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(6)	Number of injuries requiring medical attention that resulted from emergencies that were not caused by forces external to the facility in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(7)	Number of times that normal facility operations	1	

		were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	602	.001
	(8)	Number of hours that facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months.	6	
	divided by	The number of emergencies.	1	6
	(9)	Number of injuries resulting from fires requiring medical treatment in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(10)	Number of fires that resulted in property damage in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(11)	Amount dollar of property damage from fire in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(12)	Number of code violations cited in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(13)	Number of incidents involving toxic or caustic materials in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(14)	Number of incidents of inventory discrepancies in the past 12 months.	3	
	divided by	The average daily population in the past 12 months.	602	0
<b>2A</b>	<b>Outcome Measure</b>	<b>Numerator/Denominator</b> <b>The community, staff, contractors, volunteers, and inmates are protected from harm. Events that pose risk of harm are prevented. The number and severity of events are minimized.</b>	<b>Value</b>	<b>Calculated O.M</b>
	(1)	Number of incidents involving harm in the past 12 months.	23	
	divided by	The average daily population in the past 12 months.	602	0.038

	(2)	Number of incidents in the past 12 months involving harm.	23	
	divided by	The number of admissions in the past 12 months.	1208	0.019
	(3)	Number of physical injuries or emotional trauma requiring treatment as a result of incidents in the past 12 months.	23	
	divided by	The average daily population in the past 12 months.	602	0.038
	(4)	Number of physical injuries or emotional trauma requiring treatment as a result of the incidents in the past 12 months.	23	
	divided by	The number of admissions in the past 12 months.	1208	0.019
	(5)	Number of unauthorized inmate absences from the facility in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(6)	Number of instances of unauthorized access to the facility in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
<b>2B</b>		<b>Physical force is used only in instances of self-protection, protection of the inmate or others, prevention of property damage, or prevention of escape.</b>		
	(1)	Number of instances in which force was used in the past 12 months.	213*	
	divided by	The average daily population in the past 12 months.	602	.353
	(2)	Number of instances in which force was used in the past 12 months.	213*	
	divided by	The number of admissions in the past 12 months.	1208	.176
	(3)	Number of times that staff use of force were found to have been inappropriate in the past 12 months.	0	
	divided by	The number of instances in which force was used.	213*	<b>0</b>
	(4)	Number of inmate grievances filed alleging inappropriate use of force in the past 12 months.	5	
	divided by	The average daily population in the past 12 months.	602	0.008
	(5)	Number of grievances alleging inappropriate	1	

		use of force decided in favor of inmate in the past 12 months.		
	divided by	The number of grievances alleging inappropriate use of force filed.	5	0.2
	(6)	Number of injuries requiring medical treatment resulting from staff use of force in the past 12 months.	3	
	divided by	The average daily population in the past 12 months.	602	.004
<b>2C</b>		<b>Contraband is minimized. It is detected when present in the facility.</b>		
	(1)	Number of incidents involving contraband in the past 12 months.	20	
	divided by	The average daily population in the past 12 months.	602	0.033
	(2)	Number of incidents involving contraband in the past 12 months.	20	
	divided by	The number of admissions in the past 12 months.	1208	0.016
	(3)	Number of weapons found in the facility in the past 12 months.	5	
	divided by	The average daily population in the past 12 months.	602	0.0083
	(4)	Number of controlled substances found in the facility in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(5)	Number of controlled substances found in the facility in the past 12 months.	0	
	divided by	The number of admissions in the past 12 months.	1208	0
<b>2D</b>		<b>Improper access to and use of keys, tools and utensils are minimized.</b>		
	(1)	Number of incidents involving keys in the past 12 months.	6	
	divided by	The average daily population in the past 12 months.	602	.009
	(2)	Number of incidents involving tools in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(3)	Number of incidents involving culinary equipment in the past 12 months.	7	

	divided by	The average daily population in the past 12 months.	602	0.0116
	(4)	Number of incidents involving medical equipment and sharps in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
<b>3A</b>		<b>Inmates comply with rules and regulations.</b>		
	(1)	Number of rule violations in the past 12 months.	750	
	divided by	The average daily population in the past 12 months.	602	1.245
	(2)	Number of assaults—inmate against inmate, inmate against staff in the past 12 months.	96	
	divided by	The average daily population in the past 12 months.	602	.159
<b>4A</b>		<b>Food service provides a nutritionally balanced diet. Food service operations are hygienic and sanitary.</b>		
	(1)	Number of documented inmate illnesses attributed to food service operations in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(2)	Number of inmate grievances about food service decided in favor of the inmate the past 12 months.	0	
	divided by	The number of inmate grievances about food service in the past 12 months.	54	0
	(3)	Number of violations cited by independent authorities for food service sanitation in the past 12 months.	0	
		Divided by number of violations cited by independent authorities in the past 12 months.	0	0
<b>4B</b>		<b>Inmates maintain acceptable personal hygiene practices.</b>		
	(1)	Inmate grievances regarding inmate access to personal hygiene decided in favor of the inmate in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(2)	Number of inmate illnesses attributed to poor hygiene practices in the past 12 months.	14	
	divided by	The average daily population in the past 12 months.	602	0.023

	(3)	Number of inmates diagnosed with hygiene-related conditions (scabies, lice, or fungal infections) in the past 12 months.	14	
	divided by	The average daily population in the past 12 months.	602	0.023
	(4)	Number of inmate grievances related to hygiene found in favor of the inmate in the past 12 months.	0	
	divided by	The number of inmate grievances related to hygiene in the past 12 months.	0	0
	(5)	Number of inmate lawsuits related to hygiene found in favor of the inmate in the past 12 months.	0	XXXXXXXXXX XXXXXXXXXX XX
	divided by	The number of inmate lawsuits related to hygiene in the past 12 months.	0	0
<b>4C</b>		<b>Inmates maintain good health. Inmates have unimpeded access to a continuum of health care services so that their health care needs, including prevention and health education, are met in a timely and efficient manner.</b>		
	(1)	Number of inmates with a positive tuberculin skin test in the past 12 months.	11	
	divided by	The number of admissions in the past 12 months.	1208	0.009
	(2)	Number of inmates diagnosed with active tuberculosis in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(3)	Number of conversions to a positive tuberculin skin test in the past 12 months.	11	
	divided by	The number of tuberculin skin tests given in the past 12 months.	336	0.032
	(4)	Number of inmates with a positive tuberculin skin test who completed prophylaxis treatment for tuberculosis in the past 12 months.	0	
	divided by	The number of inmates with a positive tuberculin skin test on prophylaxis treatment for tuberculosis in the past 12 months.	0	0
	(5)	Number of Hepatitis C positive inmates in the past 12 months.	9	
	divided by	The average daily population in the past 12 months.	602	0.014
	(6)	Number of HIV positive inmates in the past 12 months.	83	
	divided by	The average daily population in the past 12	602	0.137



		months.		
	(7)	Number of HIV positive inmates who are being treated with highly active antiretroviral treatment in the past 12 months.	76	
	divided by	The number of known HIV positive inmates in the past 12 months.	83	0.915
	(8)	Number of inmates' diagnosis with an Axis I (excluding sole diagnosis of substance abuse) in the past 12 months.	367	
	divided by	The average daily population in the past 12 months.	602	0.609
	(9)	Number of inmate suicide attempts in the past 12 months.	1	
	divided by	The average daily population in the past 12 months.	602	0.0016
	(10)	Number of inmate suicides in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(11)	Number of inmate deaths due to homicide in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(12)	Number of inmate deaths due to injuries in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(13)	Number of medically expected inmate deaths in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(14)	Number of medically unexpected inmate deaths in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(15)	Number of inmate admissions to the infirmary (where available) in the past 12 months.	15	
	divided by	The average daily population in the past 12 months.	602	0.024
	(16)	Number of inmate admissions to off-site hospitals in the past 12 months.	13	
	divided by	The average daily population in the past 12 months.	602	0.0215
	(17)	Number of inmates transported off-site (via an	47	

		ambulance or correctional vehicle) for treatment of emergency health conditions in the past 12 months.		
	divided by	The average daily population in the past 12 months.	602	47
	(18)	Number of inmate specialty consults completed in the past 12 months.	50	
	divided by	The number of specialty consults (on-site or off-site) ordered by primary health care provider (MD, NP, PA) in the past 12 months.	63	0.793
	(19)	Number of inmate grievances about access to health care services found in favor of the inmate in the past 12 months.	0	
	divided by	The number of inmate grievances about access to healthcare services in the past 12 months.	31	0
	(20)	Number of inmate grievances related to the quality of health care found in favor of inmates in the past 12 months.	0	
	divided by	The number of inmate grievances related to the quality of health care in the past 12 months.	9	0
	(21)	Number of inmates' lawsuits about access to healthcare services found in favor of inmates in the past 12 months.	0	
	divided by	The number of inmate's lawsuits about access to healthcare services in the past 12 months.	0	0
	(22)	Number of individual sick call encounters in the past 12 months.	6035	
	divided by	The average daily population in the past 12 months.	602	10.024
	(23)	Number of physician visits contacts in the past 12 months.	2093	
	divided by	The average daily population in the past 12 months.	602	3.476
	(24)	Number of individualized dental treatment plans in the past 12 months.	346	
	divided by	The average daily population in the past 12 months.	602	0.574
	(25)	Number of hypertensive inmates enrolled in a chronic care clinic in the past 12 months.	403	
	divided by	The average daily population in the past 12 months.	602	0.669
	(26)	Number of diabetic inmates enrolled in a chronic care clinic in the past 12 months.	128	
	divided by	The average daily population in the past 12 months.	602	0.212

	(27)	Number of incidents involving pharmaceuticals as contraband in the past 12 months.	1	
	divided by	The average daily population in the past 12 months.	602	0.001
	(28)	Number of cardiac diets received by inmates with cardiac disease in the past 12 months.	29480	
	divided by	The number of cardiac diets prescribed in the past 12 months.	403	73.152
	(29)	Number of hypertensive diets received by inmates with hypertension in the past 12 months.	0	
	divided by	The number of hypertensive diets prescribed in the past 12 months.	0	0
	(30)	Number of diabetic diets received by inmates with diabetes in the past 12 months.	128	
	divided by	The number of diabetic diets prescribed in the past 12 months.	9363	73.152
	(31)	Number of renal diets received by inmates with renal disease in the past 12 months.	0	
	divided by	The number of renal diets prescribed in the past 12 months.	0	0
	(32)	Number of needle-stick injuries in the past 12 months.	0	
	divided by	The number of employees on average in the past 12 months.	38	0
	(33)	Number of pharmacy dispensing errors in the past 12 months.	0	
	divided by	The number of prescriptions dispensed by the pharmacy in the past 12 months.	9216	0
	(34)	Number of nursing medication administration errors in the past 12 months.	5	
	divided by	The number of medications administered in the past 12 months.	13875 8	0.00003
<b>4D</b>		<b>Health services are provided in a professionally acceptable manner. Staff are qualified, adequately trained, and demonstrate competency in their assigned duties.</b>		
	(1)	Number of staff with lapsed licensure and/or certification in the past 12 months.	0	
	divided by	The number of licensed or certified staff in the past 12 months.	37	0
	(2)	Number of new employees in the past 12 months who completed orientation training prior to undertaking job assignments.	6	

	divided by	The number of new employees in the past 12 months.	6	1
	(3)	Number of employees completing in-service training requirements in the past 12 months.	29	
	divided by	The number of employees eligible in the past 12 months.	42	0.6904
	(4)	Number of MD staff who left employment in the past 12 months.	0	
	divided by	The number of authorized MD staff positions in the past 12 months.	0.6	0
	(5)	Number of RN staff who left employment in the past 12 months.	6	
	divided by	The number of authorized RN staff positions in the past 12 months.	9.4	0.638
	(6)	Number of LPN staff who left employment in the past 12 months.	3	
	divided by	The number of authorized LPN staff positions in the past 12 months.	12.6	0.238
	(7)	Number of medical records staff who left employment in the past 12 months.	0	
	divided by	The number of medical records staff positions in the past 12 months.	2.1	0
	(8)	Number of alleged sexual misconduct incidents between staff and detainees in the past 12 months.	0	
	divided by	Average daily population in the past 12 months.	602	0
	(9)	Number of alleged sexual misconduct incidents between volunteers and/or contract personnel and detainees in the past 12 months.	0	
	divided by	Average daily population in the past 12 months.	602	0
	(10)	Number of confirmed sexual misconduct incidents between staff and detainees in the past 12 months.	0	
	divided by	Average daily population in the past 12 months.	602	0
	(11)	Number of confirmed sexual misconduct incidents between volunteers and/or contact personnel and detainees in the past 12 months.	0	
	divided by	Average daily population in the past 12 months.	602	0
	(12)	Number of detainees identified as high risk with a history of sexually assaultive behavior in the past 12 months.	1	
	divided by	Average daily population in the past 12 months.	602	0.001
	(13)	Number of detainees identified as at risk for sexual victimization in the past 12 months.	12	
	divided by	Average daily population in the past 12 months.	602	0.019

<b>5A</b>		<b>Inmates have opportunities to improve themselves while confined.</b>		
	(1)	Number of inmates who passed GED exams while confined in the past 12 months.	16*	
	divided by	The number of inmates who were sentenced to the jail for 6 months or more in the past 12 months.	575*	0.027*
	(2)	Total number of grade levels advanced by inmates in the past 12 months.	##	
	divided by	The number of inmates who were sentenced to the jail for 6 months or more in the past 12 months.	575*	##
	(3)	Number of certificates of vocational competency awarded to inmates in the past 12 months.	0*	
	divided by	The number of inmates who were sentenced to the jail for 6 months or more in the past 12 months.	575*	0*
<b>5B</b>		<b>Inmates maintain ties with their families and the community.</b>		
		NONE		XXXXXXXXX X
<b>5C</b>		<b>The negative impact of confinement is reduced.</b>		
		NONE		XXXXXXXXX X
<b>6A</b>		<b>Inmates' rights are not violated.</b>		
	(1)	Total number of inmate grievances in the past 12 months, regarding: (a) access to court; (b) mail or correspondence; (c) sexual harassment; (d) discipline; (e) discrimination; (f) protection from harm.	28	
	divided by	The average daily population in the past 12 months.	602	0.046
	(2)	Number of inmate grievances (see [a] through [e] above) decided in favor of inmates in the past 12 months.	0	
	divided by	The total number of grievances filed in the past 12 months.	563	0
	(3)	Total number of inmate court suits alleging violation of inmate rights filed against the facility in the past 12 months.	*	
	divided by	The average daily population in the past 12 months.	602	*
	(4)	Number of inmate court suits alleging violation of inmate rights decided in favor of inmates in the	0	

		past 12 months.		
	divided by	The total number of inmate suits filed in the past 12 months.	0	0
<b>6B</b>		<b>Inmates are treated fairly.</b>		
	(1)	Number of inmate grievances regarding discrimination in the past 12 months.	2	
	divided by	The average daily population in the past 12 months.	602	0.003
	(2)	Number of inmate grievances regarding discrimination resolved in favor of inmates in the past 12 months.	0	
	divided by	The total number of inmate grievances filed regarding discrimination in the past 12 months.	2	0
	(3)	Number of grievances resolved in favor of inmates in the past 12 months.	35	
	divided by	The average daily population in the past 12 months.	602	0.058
	(4)	Number of grievances resolved in favor of inmates in the past 12 months.	35	
	divided by	The total number of inmate grievances filed in the past 12 months.	563	0.062
	(5)	Number of court malpractice or tort liability cases found in favor of the inmate in the past 12 months.	0	
	divided by	The number of court malpractice or tort liability cases in the past 12 months.	0	0
<b>6C</b>		<b>Alleged rule violations are handled in a manner that provides inmates with appropriate procedural safeguards.</b>		
	(1)	Number of disciplinary incidents resolved informally in the past 12 months.	11	
	divided by	The average daily population in the past 12 months.	602	0.018
	(2)	Number of formal inmate disciplinary decisions that were appealed in the past 12 months.	63	
	divided by	The total number of disciplinary decisions made in the past 12 months.	690	0.091
	(3)	Number of appealed disciplinary decisions decided in favor of the inmate in the past 12 months.	63	
	divided by	The total number of disciplinary decisions made in the past 12 months.	690	0.091
	(4)	Number of grievances filed by inmates challenging disciplinary procedures in the past 12 months.	4	

	divided by	The average daily population in the past 12 months.	602	0.006
	(5)	Number of disciplinary-related grievances resolved in favor of the inmate in the past 12 months.	4	
	divided by	The total number of disciplinary-related grievances filed in the past 12 months.	77	0.051
	(6)	Number of court suits filed against the facility regarding discipline in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
	(7)	Number of court cases regarding discipline decided against the facility in the past 12 months.	0	
	divided by	The total number of court decisions regarding discipline decided in the past 12 months.	0	0
	(8)	Number of rule violations in the past 12 months.	750	
	divided by	The average daily population in the past 12 months.	602	1.245
	(9)	Number of inmates terminated from the facility due to rule violations in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	602	0
<b>6D</b>		<b>Inmates take responsibility for their actions.</b>		
	(1)	Number of inmates released in the past 12 months who made regular payments toward their restitution obligations.	##	
	divided by	The number of inmates who had restitution obligations in the past 12 months.	##	##
	(2)	Number of inmates who satisfy their court cost/fines obligations in the past 12 months.	##	
	divided by	The number of inmates who had court cost/fine obligations in the past 12 months.	##	##
	(3)	Total amount of restitution paid by inmates in the past 12 months.	##	
	divided by	The average daily population in the past 12 months.	602	##
	(4)	Total number of hours of community service donated by inmates in the past 12 months.	1920*	
	divided by	The average daily population in the past 12 months.	602	3.189
	(5)	Total number of inmates who participated in restitution in the past 12 months.	##	
	divided by	The total number of inmates housed in the past	14569	##

		12 months.	1	
	(6)	Total number of inmates who participated in community service work in the past 12 months.	240*	
	divided by	The total number of inmates housed in the past 12 months.	14569 1	0.00
	(7)	Total number of inmates who participated in victim awareness programs in the past 12 months.	*0	
	divided by	The total number of inmates housed in the past 12 months.	14569 1	0
	(8)	Total amount of restitution paid by inmates in the past 12 months.	##	
	divided by	The total number of inmates housed in the past 12 months	14569 1	##
	(9)	Total number of hours delivered by inmates who participated in community service work in the past 12 months.	1920*	
	divided by	The total number of inmates housed in the past 12 months.	14569 1	.013
<b>7A</b>		<b>The facility operates as a legal entity.</b>		
		NONE		XXXXXXXXXX
<b>7B</b>		<b>Staff, contractors, and volunteers demonstrate competency in their assigned duties.</b>		
	(1)	Total number of years of staff members' education as of the end of the last calendar year.	251	
	divided by	The number of staff at the end of the last calendar year.	186	1.349
	(2)	Number of staff who left employment for any reason in the past 12 months.	3	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	186	.016
	(3)	Total number of credit hours in course relevant to their facility responsibilities earned by staff participating in higher education in the past 12 months.	7888*	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	186	42.408
	(4)	Number of professional development events attended by staff in the past 12 months.	234*	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	186	1.258
<b>7C</b>		<b>Staff, contractors, and volunteers are professional, ethical and accountable.</b>		



	(1)	Number of incidents in which staff was found to have acted in violation of facility policy in the past 12 months.	53	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	186	.284
	(2)	Number of staff terminated for conduct violations in the past 12 months.	<b>3*</b>	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	186	.016
	(3)	Number of inmate grievances attributed to improper staff conducts which were upheld in the past 12 months.	0	
	divided by	The number of inmate grievances alleging improper staff conduct filed in the past 12 months.	10	0
	(4)	Number of inmate grievances attributed to improper staff conduct which were upheld in the past 12 months.	0	
	divided by	The average daily population for the past 12 months.	602	0
	(5)	Where staff is tested, the number of staff substance abuse tests failed in the past 12 months.	0*	
	divided by	The number of staff substance abuse tests administered in the past 12 months.	180*	<b>0</b>
	(6)	Number of staff terminations for violation of drug-free work policy in the past 12 months.	1*	
	divided by	The number of staff terminations in the past 12 months.	3*	.333
	(7)	The average number of physicians employed in the past 12 months.	0.6	
	divided by	The number of physician positions authorized in the past 12 months.	0.6	1
	(8)	The average number of nurses employed in the past 12 months.	33	
	divided by	The number of nurse positions authorized in the past 12 months.	22	1.5
	(9)	The average number of mid-level health care practitioners employed in the past 12 months.	0.8	
	divided by	The number of mid-level health care practitioner positions authorized in the past 12 months.	0.8	1
	(10)	The average number of ancillary health care staff employed in the past 12 months.	1	
	divided by	The number of ancillary health care staff positions authorized in the past 12 months.	1	1

<b>7D</b>		<b>The facility is administered efficiently and responsibly.</b>		
	(1)	Net amount of budget shortfalls or surplus at the end of the last fiscal year (budget less expenditures).	<b>65573 52</b>	
	divided by	The budget for the past 12 months.	*13810 6090	<b>.047</b>
	(2)	Number of material audit findings by an independent financial auditor at the conclusion of the last audit.	0	
		NONE	XXXX X	XXXXXXXXXX
	(3)	Number of grievances filed by inmates regarding their records or property in the past 12 months.	59	
	divided by	The average daily population in the past 12 months.	602	0.098
	(4)	Number of inmate grievances (records/property) decided in favor of inmates in the past 12 months.	6	
	divided by	The total number of inmate grievances (records/property) in the past 12 months.	59	0.101
	(5)	Number of objectives achieved in the past 12 months.	2	
	divided by	The number of objectives for the past 12 months.	6	.333
	(6)	Number of program changes made in the past 12 months.	3*	
	divided by	The number of program changes recommended in the past 12 months.	0*	<b>0</b>
	(7)	Number of problems identified by internal health care review that were corrected in the past 12 months.	6	
	divided by	The number of problems identified by internal health care review in the past 12 months.	12	0.5
<b>7E</b>		<b>Staff are treated fairly.</b>		
	(1)	Number of grievances filed by staff in the past 12 months.	3*	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	186	.016
	(2)	Number of staff grievances decided in favor of staff in the past 12 months.	0*	
	divided by	The total number of staff grievances in the past 12 months.	3*	0
	(3)	Total number of years of staff members' experience in the field as of the end of the last	1225	

		calendar year.		
	divided by	The number of staff at the end of the last calendar year (e.g. average number of years experience).	186	6.586
	(4)	Number of staff termination or demotion hearings in which the facility decision was upheld in the past 12 months.	3*	
	divided by	The number of staff termination or demotion hearings requested in the past 12 months.	3*	1
<b>7F</b>		<b>The facility is a responsible member of the community.</b>		
	(1)	Total number of hours of volunteer service delivered by members of the community in the past 12 months.	1899.7 5*	
	divided by	The average daily population of inmates in the past 12 months.	602	3.155
	(2)	Total number of individual community members who provided voluntary service in the past 12 months.	159*	
	divided by	The average daily population of inmates in the past 12 months.	602	*0.264
	(3)	Total number of complaints filed by media regarding access to information in the past 12 months.	##	
	divided by	The average daily population of inmates in the past 12 months.	602	##
	(4)	Total number of positive statements made by media regarding the facility in the past 12 months.	##	
	divided by	The average daily population of inmates in the past 12 months.	602	##
	(5)	Total number of complaints from the community in the past 12 months.	##	
	divided by	The average daily population of inmates in the past 12 months.	602	##
	(6)	Total number of hours of community service work delivered by inmates in the past 12 months.	8472*	XXXXXXXXXX XXXXXXXXXX X
	divided by	The average daily population of inmates in the past 12 months.	602	14.073

- \* denotes corrections wide value
- ## denotes value not maintained